



Collective STEP for Youth Coalition Meeting Minutes

DATE:	Time:	Location:
8.2.2017	1:30-3:00 PM	Boys and Girls Clubs of Metro Phoenix 4309 E. Belleview St. Phoenix AZ 85008

Type of meeting	Coalition Meeting
Facilitator	Carla Pelletier
Note taker	Eileen Aguilar
Attendees	<p><u>Members Present:</u> Tom Hutchinson, Sharlet Barnett, Angie Lorenzo, Kate Hamm, Samantha Calvin, Kaitlyn Felix, Glen Spencer, Ben Steele, Vonn Magnin, Tyre Davis, Izaiah Lopez, Marisa Santillan, Michelle Linski, Laura Gonzalez, Joan Campbell, Kenneth Steel, Shannon Armijo, Abel Kebede, Denise Avitia, Janice Johnson, Felicia Nelson, Jessica Lopez, Dick Geasland, Adonis Deniz Jr., Gina Read, Veronica Murillo, Cady Berkel, Pamela Denny, Velma Kee Craig, Kathy Gardner, Jamie Aragon, Barb Brados</p> <p><u>Guests Present:</u> Katherine Menke, Akia Comptor</p> <p><u>MCDPH Staff Present:</u> Carla Pelletier, Eileen Aguilar, Lily Cardenas, Sonia Charry, Tracy Pedrotti</p>

WELCOME/HOUSEKEEPING

CARLA

Discussion	<p>Welcome, housekeeping</p> <ul style="list-style-type: none"> Please sign in Agenda Restroom Bike rack/post-it notes –there were no bike rack notes for today’s meeting.
Today’s Objectives	<p>Meeting Objectives</p> <ul style="list-style-type: none"> Highlights and Updates Processing Steering Committee Proposal Processing Energizer, Networking, Resources
Action Items	<ul style="list-style-type: none"> N/A

Highlights and Updates

CARLA/TRACY

Discussion	<ul style="list-style-type: none"> Last meeting hosted by MCESA; thank you! We had 8 new members join us Program Update: <p>Program Update –Tracy updated the coalition members on the funding cuts and an overview of the Collective STEP for Youth program. There was also an email update sent last week right before the local Fox station aired a story about funding cuts. When Collective STEP received the grant award letter, they learned this would be the last year of funding, ending the grant two years early.</p>
Action Items	<ul style="list-style-type: none"> N/A



Processing

<p>Discussion</p>	<ul style="list-style-type: none"> • Carla facilitated a processing activity to help members share their thoughts, feelings, concerns and/or questions about the update shared by Tracy. • Some responses included: <ul style="list-style-type: none"> ○ -Online hub ○ -Funding, backbone org, ideas, responsibilities ○ -Questions ○ -New focus ○ -Cost, summit questions, How to fund the summit, other components of the program ○ -Concerns for staff ○ -PD making an impact on coalition organizations • Tracy presented more information about the details of the grant. The cost of administrative costs, programming, etc. • Carla asked members to think why the coalition should be sustained beyond June 2018. Responses included: <ul style="list-style-type: none"> ○ -Focused on youth and a need in the community ○ -No other coalitions that focus on the topics the coalition focus on ○ -Public face on the conversation, public face of the community ○ -Creates a unique space that is a united team effort ○ -Special information and sharing of resources versus everyone trying to do it on their own. ○ -Continuity and consistently, central place where we can all come and talk about the issues we face with the youth we serve. ○ -Data, decline in teen birth rates due to the data we provide ○ -Hard to measure prevention, community based programming help to reduce teen pregnancy.
<p>Action Items</p>	<ul style="list-style-type: none"> • The STEP team will review the sticky note responses and present them at the next Steering Committee meeting to help with next steps.

Steering Committee Proposal

TYRE

<p>Discussion</p>	<ul style="list-style-type: none"> • In response to the funding update, the SC met to make plans for the coalition and specifically the WGs. • Tyre Davis, SC Chair, presented the Work Group Proposal • Please see WG proposal attachment
<p>Action Items</p>	<ul style="list-style-type: none"> • Please review the WG Proposal handout and provide any additional thoughts, feelings, concerns or questions to the STEP team.

Processing

CARLA/ALL

<p>Discussion</p>	<ul style="list-style-type: none"> • Carla facilitated a processing activity that asked members to share their thoughts, feelings, concerns and or questions about the Work Group (WG) proposals. • Overall, responses were positive, using the strengths within the room.
<p>Action Items</p>	<ul style="list-style-type: none"> • Please provide any additional thoughts, feelings, concerns or questions about the WG proposal to the STEP team. • The SC will use these responses to help with next steps.



Energizer

ALL

<p>Discussion</p>	<ul style="list-style-type: none"> • Networking/Resource Sharing Bingo • This activity created an opportunity for members to network and learn about each other. • Reviewed bingo card to see who, what, where. Coalition members held up their hands if they matched the description on the card. Activity provided a chance for members to learn what other member do in the community.
<p>Action Items</p>	<ul style="list-style-type: none"> • N/A

Wrap-Up & Next Meeting

CARLA/ALL

<p>Discussion</p>	<ul style="list-style-type: none"> • Next meeting will be Wednesday, October 4, 2017 at Southwest Center for HIV/AIDS
<p>Action Items</p>	<ul style="list-style-type: none"> • Please respond to the updated invite that includes meeting location. • If you are interested in hosting a meeting, please contact Carla. • Please use events, opportunities and resources form for announcements and send electronically with appropriate flyers, etc. to Carla • Contact Carla with questions.